

GRASS ROOTS REPORT



WINTER 2022

The Official Newsletter of the ND Township Officers Association

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NDTOA 56th Annual Convention

By Larry Syverson, NDTOA Executive Secretary

The NDTOA 56th Annual Convention will be held at the: Baymont Inn, 2611 Old Red Trail, Mandan, North Dakota, on December 12th & 13th 2022.

Registration at the door begins at 7:30 AM each day; the programs begin at 8:30 AM. Pre-registration (by November 25th): \$40. After November 25 and at the door \$50.

Mail to: Barb Knutson
2600 236th St NE
McKenzie ND 58572

For hotel reservations call the Baymont Inn directly at 701-663-7401 by November 25th. Tell them you are with NDTOA to get the price.

The pre-registration form is available as a fillable pdf on the NDTOA website under "Convention".

A very informative convention is being planned.

Ron Henke, the new Director of ND Department of Transportation, will lead off the guest speakers on Monday morning. He will talk about the relationship between NDDOT and townships. We are very pleased to welcome Ron as director as he has long been a supporter of ND townships. Support from NDDOT will be very important if we are going to be successful in the new competitive grant funding programs.

State Treasurer, Thomas Beadle, will give the latest forecast for the pay-off from the operation prairie dog and the oil and gas payments the oil producing townships get. There is a silver lining to the pain at the pumps we have been feeling these last months.

The grant writing team from Upper Great Plains

Transportation Institute (UGPTI) will give an update on the Township Transportation Funding Program grants. They will be on-hand throughout the convention to answer your questions about the township grants.

Dale Heglund, Denise Brown, and others from NDLTAP will give presentations of interest and importance to township officers.

A session on zoning issues is being planned. Part of that will be a presentation on a feedlot siting system by the North Dakota Livestock Alliance.

On Tuesday morning there will be a break-out session for clerk/treasurer training that will cover the ATLR program. This will be presented by Marissa Hamen (the Ward County Auditor) and Julie Brandvold. Linda Svihovec will also be present to answer questions about forms, budgets, and levies.

We are working on other speakers and presentations but don't yet have confirmations as we hit the deadline for getting the Grassroots Report to the printer. It now takes 10 days or more for the newsletter to be sent out after we submit the copy to the printer.

The annual business meeting will be held the afternoon of December 12. The budget will be presented for approval and three directors will be up for election.

The more complete agenda will be posted on our website NDTOA.COM when the information is finalized.

We intend to share the meeting via Zoom, the link will be posted on the website as well. Due to technical difficulties conducting a large in-person meeting and at the same time a virtual meeting, we cannot guaranty that anyone would be able to participate in the virtual

continued on page 3

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President's Comments



Greetings Township Officers,

It's hard to believe that we are already in the month of November. Fall is always a very busy time the year. This time of the year everyone is trying to get all the required tasks finished before mother nature releases the winter weather on us and provides a new set of challenges for everyone. As a township officer, this is a good time to take a drive around your township. Check for any aging or nonreadable road signs and replace them as needed. This time of the year usually the water levels are lower than normal. It would be an excellent time to check your culverts. If you are interested in going high tech, **North Dakota Local Technical Assistance Program (NDLTAP)** has a remote-control vehicle called the HIVE.

The HIVE (Hydraulic Inspection Vehicle Explorer) is a radio-operated remote car that allows roadway managers to inspect culverts and pipes to determine if repairs or replacement is required. This vehicle was built by NDLTAP for use by county, municipal and township road managers to use free of charge. The device was developed by Minnesota DOT (MnDOT) Rochester District, and MnDOT has multiple devices inspecting their culvert inventory. If you are interested in using this, contact:

Dale Heglund

608 E Boulevard Ave

Bismarck, ND 58505

(701)318-6893 dale.heglund@ndsu.edu

When I look at the calendar and see the month of November, I not only see leaves falling from the trees, but I also see the days racing by us as we get closer to the NDTOA annual meeting. This year the meeting is set for December 12th and 13th at the Baymont Inn in Mandan. You will find a registration form in your Grassroots Report or there is a fillable form that is available online at NDTOA.COM. Simply fill out the form and return it along with your registration fee to our treasure, Barb Knutson at 2600 236th ST NE, McKenzie ND 58572. Please have your registration form in by November 25th.

Another top priority for NDTOA, is fast approaching. The 2023 Legislative session will begin in January. With the redistricting that has taken place in North Dakota, there will be some new legislators that will be headed to the Capital in Bismarck. NDTOA will again have Larry Syverson serving as our lobbyist for the 2023 legislative session. Along with Larry, NDTOA has hired Mr. Scott Meske to work with us during this legislative session. Together they will be working in Bismarck to ensure that they are watching all the Bills that are introduced that may affect townships. The NDTOA board is looking forward to having Larry and Scott working for all our members of the association.

Hope to see you all at the annual meeting.

President Lee Brandvold

A Founder of NDTOA Passes Away

FRANCIS E. "HANK" WEBER passed away on October 27, 2022, at the age of 97. He was born on December 27, 1924, to Frank J. and Mamie Weber of Casselton, North Dakota. Hank attended the Goshen grade school in Everest Township and graduated from Chaffee high school in 1942.

While assisting his father at the farm, he coached the Chaffee boys and girls basketball teams and continued his higher education, eventually receiving his teaching degree from Valley City State Teachers College. He played on the college basketball team and for many years played on local amateur baseball and basketball teams. He also served as local 4-H leader.

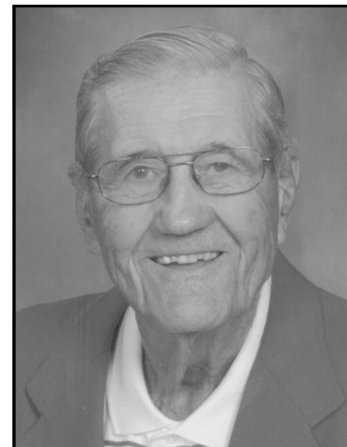
He married Dona Aasgaard of Fargo in 1955. Hank taught school and coached basketball, track, and baseball at Hitterdahl, Minnesota and Ameniah, ND. At that time, he was also farming in Gill Township near Wheatland, ND where they raised their sons, Mark born 1957 and Todd born 1959.

He was elected to the ND State legislature in 1962. Winning 11 elections, he served continuously until he retired from the House of Representatives in 1980. In the 1971 & 73 sessions he served as Assistant House Minority floor leader. While in the legislature he earned a reputation for defending local township interests. He

was known as "Mr. Township" around the legislature. He was part of the bi-partisan effort to repeal the personal property tax, and he sought state funding for county and township roads and bridges from a share of the gasoline tax, and initiated legislation to form the ND Sunflower Council. He also helped organize the Cass County Township Officers and State Township Officers Associations.

The North Dakota Township Officers Association owes its existence to the efforts of Francis "Hank" Weber (Gill Township) and Ralph Cameron (Ayr Township), both of Cass County, who initiated the original push to get things started. NDTOA was organized in 1966. Ralph Cameron passed away in 1983.

Hank Weber's family continues his interest in townships. His son Todd is chairman of Gill Township and current Vice President of NDTOA. Mark is serving as a state senator and is a very engaged supporter for township issues in the legislature.



Annual Convention

cont'd from front page

meeting beyond watching and listening. So, if you want to ask a question, you should attend in person. The presentations will be recorded and posted on NDTOA.COM.

Like most everything else these days, the services that we depend on are running short staffed and face material shortages and delays. So, we must put in our order earlier in hopes of getting what we need.

That is the reason for the increased time at the printer for the newsletter, the choices of desert for our December 12th banquet had to be made by November 4th. The deadline for guarantying the number of meals we will be paying for is not far away either.

So please bear with us and get your reservations in as soon as possible.

Want to add a new officer to our mailing list?

Contact Barb Knutson
gbknutson@bektel.com

AND

Have a question about the newsletter?

Contact Larry Syverson
larry.ndtoa@gmail.com

**Notices from NDTOA and NDDOT
are sent to the clerk of the township only.
Township clerks should forward
to township board members.**

The Country Lawyer

by Thomas R. Moe, Attorney-at-Law



Greetings!

The end of the year is fast approaching and I'm not sure I am ready! Seems like just yesterday I was planting the garden. Farmers seemed to have had an easier harvest this fall and we didn't have a lot of rain which ends up creating mud on our township roads.

Speaking of mud I'm reminded of a man who spit out his coffee one morning--"This tastes like mud!" he complained to his wife. "Well of course. It was just ground this morning" she replied. (no more puns, I promise!)

The annual state convention of NDTOA is also fast approaching, and I'm expecting to see a lot of you there—especially those who I've visited with over the Summer and who promised me they would attend! It's a great get-together, and we all usually learn something as well. There's a great line up of speakers and topics, and I usually get time on the agenda for a question and answer session. We get to visit about many of the parts of our state law that affects townships and township officials. Many of our township laws have been in place since statehood.

North Dakota just celebrated its birthday this month, and I remember reading that President Harrison shuffled the paperwork back in 1889 so he wouldn't know which state—North Dakota or South Dakota—would be first when he affixed his signature. North Dakota indeed entered the union before our "junior cousin" from the South, and when the first ND Legislature met, many of our township laws were embedded in that first version of our Century Code. I've always wondered if it had been East Dakota and West Dakota instead!

Get a sign survey done yet this fall if you haven't yet done so. And, get a schedule down for replacement if the signs are damaged, worn and faded, or have lost their night reflectivity. Bad things can happen if a stop sign has fallen down, for example, and hasn't been replaced on a timely basis.

You will be reading this after the November elections have been completed, so please visit with your area legislators, especially those who are new to the office. Let them know you are a township officer and that township government requires legislator's attention as

well as cities and counties.

Following are a few questions I've received lately. See you in Bismarck for the annual meeting! TRM

Question: We had a landowner who gave a private easement to his neighbor to allow the neighbor to cross the first person's land to get to his (the neighbor's) land. Now, both parcels have been sold to new people and the new owners are thinking the township should enforce and maintain the easement. Do we have to?

Answer: No, the easement is a private matter between the two landowners, and if the easement wasn't filed with the County recorder, the new owners will have to re-establish the easement, or end up in court over it. Thankfully, the township has no jurisdiction.

Question: We have a farmstead which has now been abandoned after the prior resident passed away, and the family will be destroying the buildings and not re-build. Can we now change the township road that serviced the farmstead to a minimum maintenance road?

Answer: As long as the road is not a mail route and a school bus route you should be able to do so. The third requirement—no one living there—has been met. Just remember to sign the road properly, and do some maintenance at least once a year in order to continue to receive state gas funds. I guess the opposite would be true as well—i.e. if the family did decide to re-build a residence, then the minimum maintenance designation would have to be cancelled.

Question: One of our long-time supervisors passed away this summer. Is it too late to put his name in for the Mr. Township award? He did a lot of work for our township and we would like to honor him.

Answer: Unfortunately, that NDTOA award is for sitting officers only, so yes, you waited too long. You could probably recognize him locally posthumously, however, maybe at your township's annual meeting next March.

Question: We are having an argument with the city within our township as to how far the one-mile extra-

territorial zoning boundary is. The city limit line is about 600 feet south of an east/west county road that runs on the south edge of town. (the county road is on a section line). Is the ET zone boundary line then 600 feet from the section line that is one mile further south of town?

Answer: I would think so. Many city limit boundaries are on section lines, or rivers, or quarter lines, etc., but your situation seems to be more unique. And, I'm not sure about what it means when you say "about" 600 feet! I would check to see exactly where the city's limit line falls.

Question: We have a supervisor that goes south for

the winter, and he says he will resign from the township board at the end of the year. Can we appoint our clerk to be interim supervisor?

Answer: Yes and No. A clerk can be appointed to the office of supervisor, but then has to resign as clerk, because a person can not serve in both offices simultaneously. So, either appoint the clerk to be a supervisor, and then appoint a new clerk—or, leave the clerk where they are at, and appoint a different person to be supervisor. Or, leave the supervisor office vacant, and elect new folks at next March's annual meeting. You better start twisting arms!

NDTOA Elections to be Held

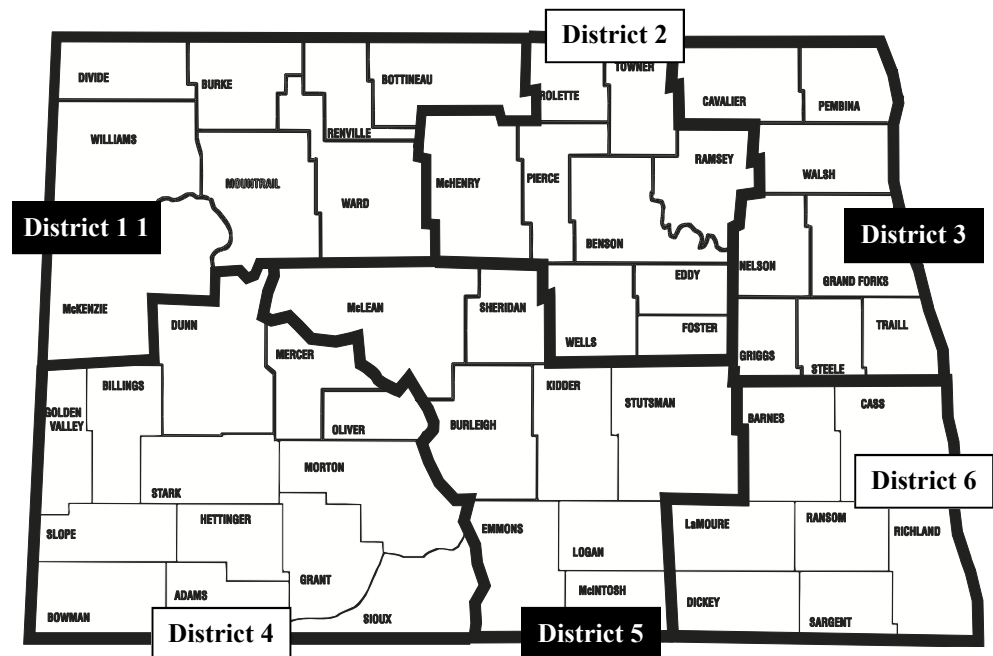
District Directorships to be filled this annual meeting are as follows:

District 2 consists of the following counties: Benson, Eddy, Foster, McHenry, Pierce, Ramsey, Rolette, Towner and Wells. *Directorship currently held by Richard Lynne, Maddock.*

District 4 consists of the following counties: Adams, Bowman, Billings, Dunn, Golden Valley, Grant, Hettinger, Mercer, Morton, Oliver, Sioux, Slope and Stark. *Directorship currently held by Leon Monke, Regent.*

District 6 consists of the following counties: Barnes, Cass, Dickey, LaMoure, Ransom, Richland and Sargent. *Directorship currently held by, Tim Geinert, Nortonville.*

All the incumbents are eligible for re-election.



At the time of election a candidate to be an officer or director of NDTOA must be a currently elected township officer of a township that is a dues paying member of NDTOA.

Anyone interested serving on the NDTOA Board of Directors for those districts should contact a nominating committee member: District 1 Director - Tom Wheeler; District 3 Director - Al Bekkerus; or District 5 Director – Gerald Miller. (Contact information can be found on page 2.)

NDTOA GRASSROOTS GOVERNMENT LEADERSHIP AWARD NOMINATION FORM

To recognize the leadership, creativity, and dedication of township officials, the NDTOA has established a leadership award to pay tribute every year to an individual whose community service exhibits the highest standard of dedication, ability and service.

ELIGIBILITY—The award will be presented to an individual, locally elected official, currently in office. It will recognize him or her for their outstanding contributions on a sustained basis or from a single performance.

Nominees should have responsibility for accomplishing or causing to be accomplished significant programs or projects within their area of responsibility, to the ultimate benefit of the general public.

Examples of such professional accomplishments include local government cost-cutting, coordination of a major local volunteer effort, and promoting townships at the national level, establishing new local services or programs, and success in securing public or private funding for local projects.

SELECTING CRITERIA—Nomination should include as much information as possible, such as: Complexity of the problem(s) addressed. Measurable improvements resulting from nominee's accomplishments. Use of original, innovative or creative approaches and solutions in difficult situations. AND Long-term or lasting benefit of the nominee's accomplishments.

NOMINATING PROCEDURE—Nominations may be submitted by member townships and counties of the NDTOA. A nomination form is below for your convenience. Just complete and mail (or e-mail larry.ndtoa@gmail.com).

Nominations should be sent as soon as possible.

NDTOA GRASSROOTS GOVERNMENT LEADERSHIP AWARD NOMINATION FORM NOMINEE:

Name _____ Office _____

Township _____ County _____

Address _____

Phone Numbers _____

Your name _____ Office _____

Address _____

Phone numbers _____

OTHER OBJECTIVE REFERENCES

Name _____ Office _____

Address _____

Phone Numbers _____

Please attach a summary of the major accomplishments for which the Township official is being nominated. Also attach as much information as you can, such as a brief biography of the nominee summarizing positions held, civic and professional affiliations, and other relevant personal data. The more information you can provide the better chance your candidate will be selected. The award will be presented at the NDTOA Annual Convention in December. Mail (or email) the completed form to: NDTOA; 465-150th Ave NE; Mayville ND 58257-9011 For questions or for copies of this form please phone **701-430-1735** or email larry.ndtoa@gmail.com.

Treasurer's Report

by Barb Knutson



Jumped directly from summer temps to close to winter! Brrr!! Really had been a nice fall tho, in our area anyway.

Reminders: If you have not paid your dues for 2021-2022, it is not too late! The dues are what makes the world go around for each and every township when it comes to funding. Makes it possible for us to lobby on your behalf, among other things.

When sending dues for multiple townships, please include the list of townships you are paying for. They need to have paid their dues in order to vote at annual convention. If you have questions as to why you pay dues, give me a call.

The annual Convention is coming up December 12-13, 2022 at the Baymont in Mandan, ND. Look for the particulars in this issue or on the website. The motel is asking for numbers farther out because of the problems they are suffering on food distribution. It would be great if you would send in your registrations asap so we can help them get what we want for our conference.

There seems to be some disconnect with some

auditors and some townships in regard to the officer's information. Name, address, phone and cell numbers, emails and office held are very helpful. Don't know where the gap is but it would be helpful for the accuracy of the mailing list for clerks to check with the auditor's office to make sure this information is correct for their township.

The counties that have officer lists on their website is pretty handy to just check it there. Emails are a great addition to the list. When we need to notify members of information quickly, the email is very helpful.

If you have received information from NDIRF on bonding and wonder why, make sure you address it as it is the only way we get bonding now. NDIRF has taken that over from the state.

Looking forward to a conference filled with learning from speakers and from one another of better ways to get township work done.

Hope to see many of you at the conference in December. See coupon in this issue. Fill it out and send! Easy as that! Thanks for all you do out there, it is important!

NDTOA 2022 - 56th Annual Meeting Registration Form

December 12 and 13, 2022

Baymont Inn, Mandan, ND

Name(s) and Title _____

City, State, Zip _____

Township

County

_____ @ \$40 per OFFICER PRE-REGISTRATION-(\$50 at the door)

_____ @ \$10 spouse attending the Monday Night Banquet Total Amount Enclosed

_____ @ \$7 spouse attending the Monday Luncheon \$ _____

NOTE: Townships may pay from their general fund for officer's registration fees and expenses.

Please complete and send this registration form, along with your check payable to NDTOA by November 25, 2022 or as soon as possible to Barb Knutson, 2600 236th St NE, McKenzie, ND 58572.



Grass Roots Report

North Dakota Township Officers Association
2600 236th St. NE
McKenzie, ND 58572



PRST STD
US Postage
PAID
Minot ND
Permit No. 266

RETURN SERVICE REQUESTED

NOTICE TO COUNTY COMMISSIONERS

If your county includes unorganized townships:
Is your county paying dues for each unorganized township?
The per mile funding each township gets is a result
of NDTOA effort. If your county doesn't pay dues,
someone else is paying your freight!
Your county has benefited from NDTOA for many years.
**Have you calculated the benefit your county
has received from the efforts of NDTOA?**

**CHECK OUT THE NEW FEATURE
ON OUR WEBSITE...**

HOT TOPIC BUTTON

www.ndtoa.com

NORTH DAKOTA

NDIRF

For North Dakota. For Local Government. For You.

**INSURANCE
RESERVE FUND**

PO Box 2258 Bismarck ND 58502

Local (701)224-1988

Toll Free 1-800-421-1988

Fax (701)224-0609

www.ndirf.com

NDLTAP

Snow and Ice Control

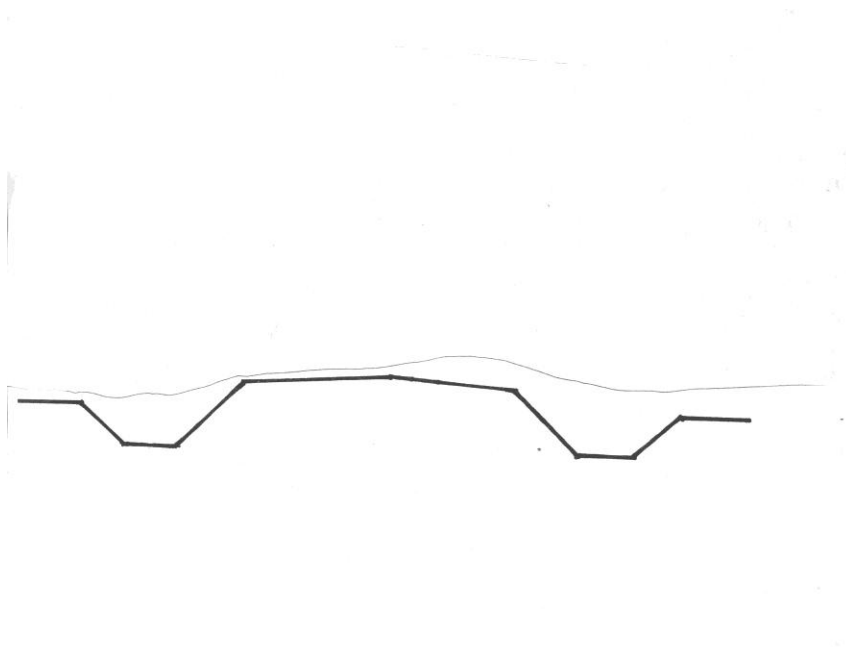
- [Anti-Icing Flow Chart](#) (PDF, 84K)
- [Calibration Chart](#) (Excel, 16K)
- [Daily Checks and Preventative Maintenance for Motorgrader](#) (PDF, 1530K)
- [Effective Snow Fences](#) (MP4, 67265K)
- [Evaluation of Snow Plow Blade Systems](#) (PDF, 3100K)
- [Evaluation of Snow Plow Blade Systems - Summary](#) (PDF, 21K)
- [Equipment Fluids](#) (PDF, 205K)
- [How Deicing Chemicals Work](#)
- [How Road Salt Works](#)
- [Local Roadway Snow and Ice Control](#) (MP4, 81.3 MB)
- [National Weather Service - Winter Safety](#)
- [Poor Visibility During County Snow Plowing Operations](#) (MP4, 6.58 MB / Mark Moser, Barnes County)
- [Pre-Wetting](#) (MP4, 12.2 MB)
- [Properties of Salt](#) (PDF, 260K)
- [Proper Plowing Techniques](#) (MP4, 17.8 MB)
- [Safety & Maintenance Inspection: Motor Graders](#) (PDF, 952K)
- [Snow and Ice Control 2019 Presentation](#) (PDF, 8038K)
- [Snow Fence Guide](#) (PDF, 2347K)
- [Snow Plowing Policies](#) (PDF, 197K)
- [Snow Plowing Techniques](#) (MP4, 107 MB)
- [Snowfighter's Handbook](#) (PDF, 1441)
- [Spreading Salt](#) (MP4, 13.3 MB)
- [Straight Salt Application](#) (PDF, 315K)
- [The Making of a Snow Bank](#) (PDF, 235K) **Expanded on the next page**
- [Winter Operations Check List](#) (PDF, 355K)
- [Winter Operations Training Video Series \(Iowa DOT\)](#)

[home](#) | [contact us](#) | [required plug-ins](#)

608 E Boulevard Ave • Bismarck, ND 58505
(701)328-9855 • ndltap@ugpti.org

The making of a snow bank

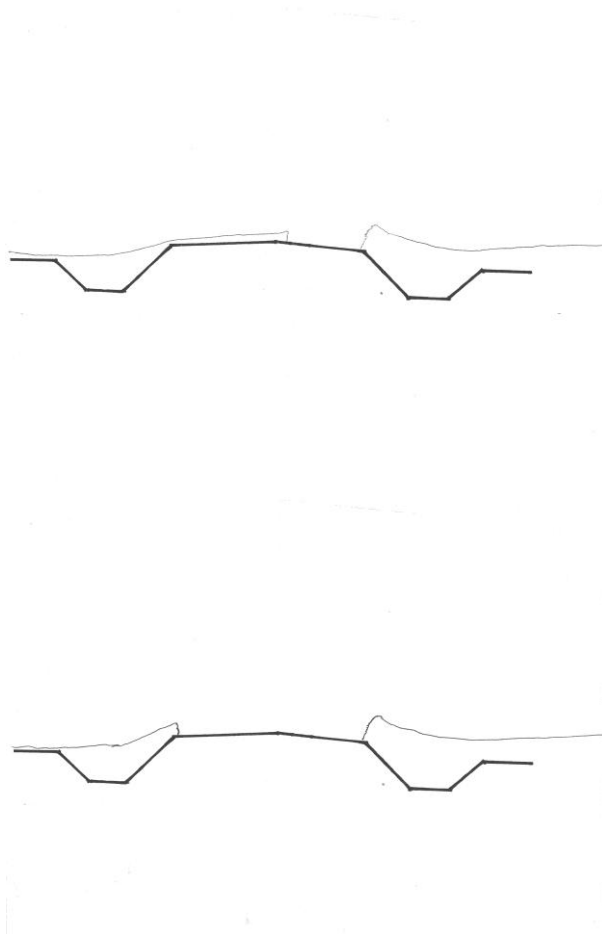
- As the snow begins to build across the road, it will usually be heavier on the side the wind is coming from.



Improper wing-technique cost my township thousands in dozing costs last winter.

Give this to your blade man!

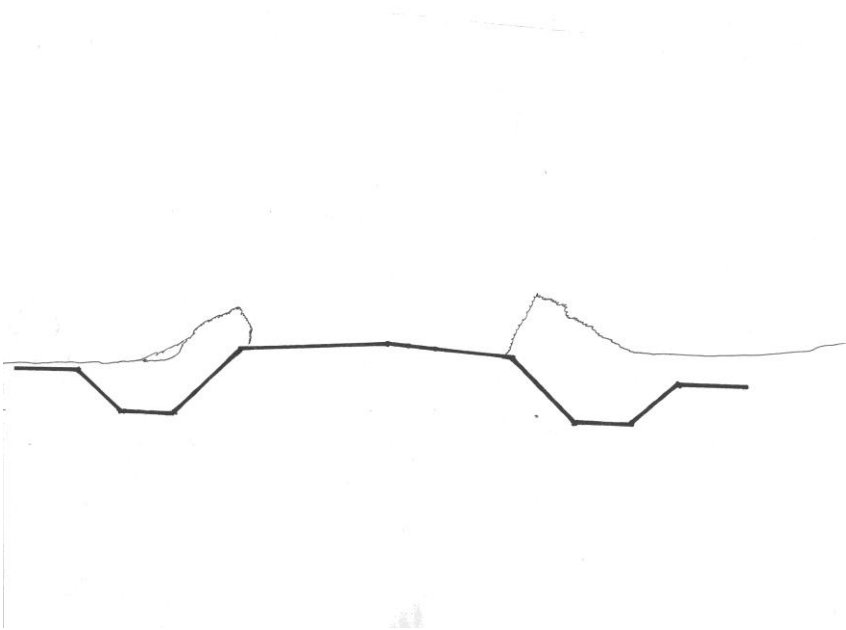
The problem grows



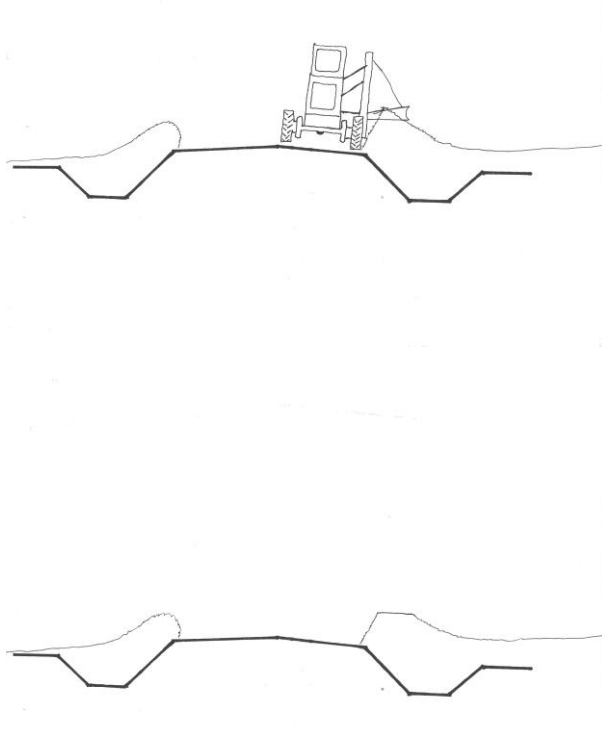
- As we begin to plow the snow, we compound the problem on the windy side of the road, because we try to throw the snow into the wind. We end up going slow because visibility is low. Consequently, the bank keeps getting higher and harder.

The damage is done

- By the time we get to the bank with the grader wing, the damage is done, and we have high, straight walled banks. If left like this, they will fill in every time the wind blows. If we just continue to plow them, soon they will be unmanageable with a plow truck. Remember, we have probably added de-icing chemicals to the road, then plowed them onto the bank. This makes the banks much harder.

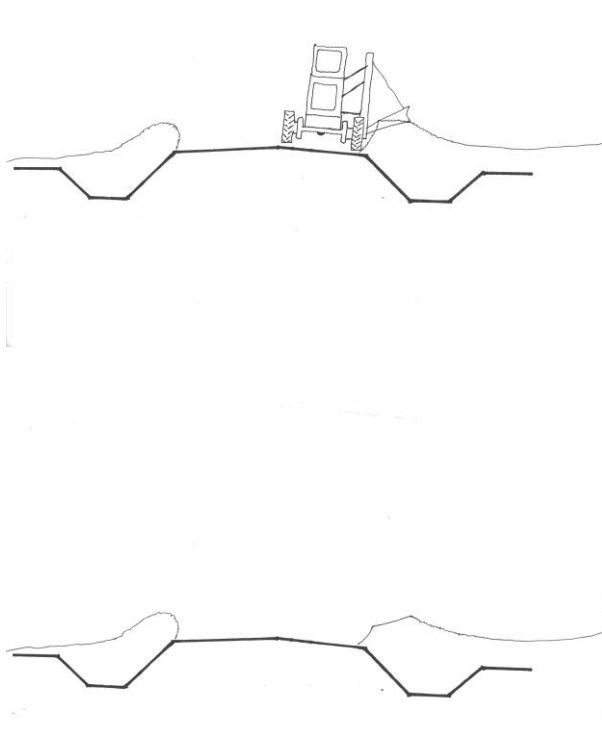


Redesigning the drift plane



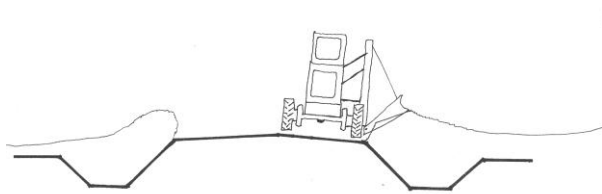
- The grader wing is an extremely effective tool for dealing with this problem.
- As we tackle these banks, we simply knock the high peaks off with the first pass. The wing should be level as possible for maximum reach. Do not let the heel cut in.

Our second pass



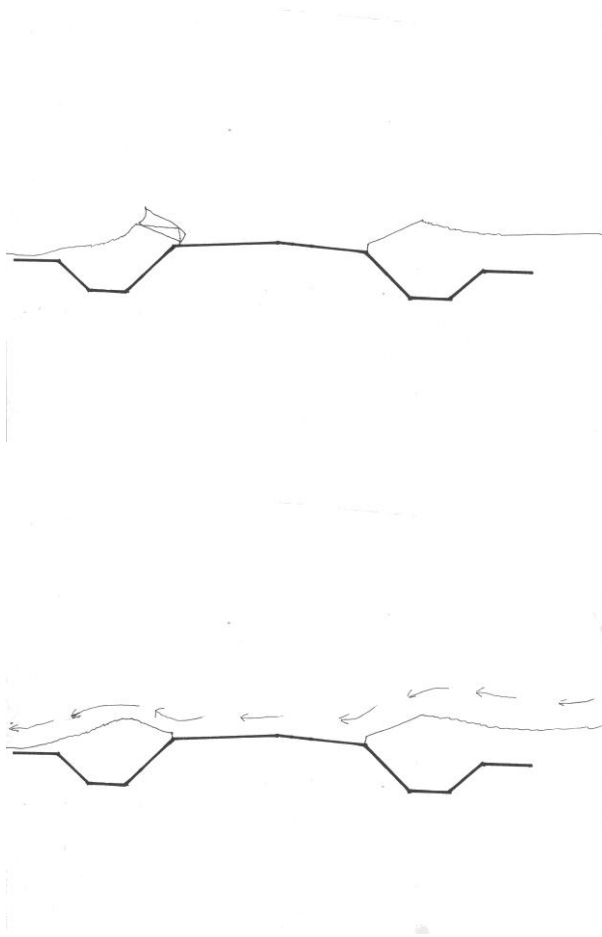
- With the second pass, keep the heel day lighted out and lower the toe. Take only what you can handle, and still maintain your speed.
- Remember, all passes when winging need to be made at a speed fast enough to throw the snow, but at a speed where you can maintain control of the machine and wing. Back up as far as needed to obtain proper speed and momentum.

All additional passes



- Once again, only lower the toe, leaving the heel day lighted out on additional passes.
- We address the bank on the other side of the road in the same manner, keeping the blade level and just taking off the peak with the first pass.

Don't overdo it !



- Make as many passes as you need to, but not more than you have to. Many times it is that last pass, when you try to do a little more than you should, things go wrong, like the wing heel digging in and creating a less than desirable finished product.
- When the job is done properly, the wind should blow right through without depositing any snow back onto the shoulder or road. This is a well redesigned drift plane.

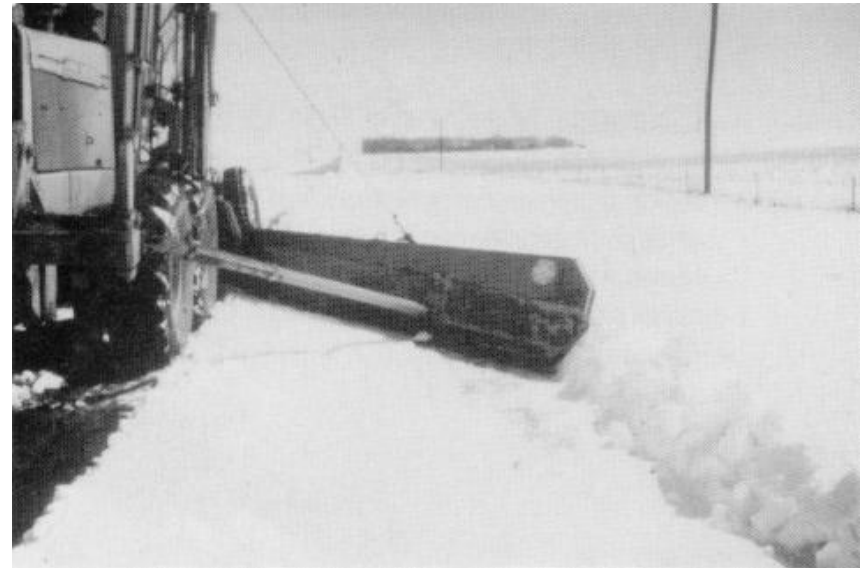
Our goal is no ridges!

- This is an example of a properly adjusted wing blade. Neither the toe or heel are digging in. The snow is being cast off the heel and not leaving a ridge.



Improper Technique

- The operator here is demonstrating a poor winging technique. The ridge that is being left off the heel will catch snow every time the wind blows, and soon the ditch will be full with no place to put more snow.
- If you feel you need to put a windrow to stop snow, put it at the right of way fence, or on the adjacent land.



Not toooooo much!

- Here, the operator has taken more than the wing or the machine can handle. He has lost all his momentum and is simply creating a bigger problem. When you are winging snow and you find your machine losing momentum, lift the wing, and make that pass again. Remember, NEVER TAKE MORE THAN YOU CAN HANDLE! If you are not throwing the snow, than you are ridging it.



Take care of your machine

- Before every shift, much care needs to be given to checking all mounting points for loose bolts. Redesigning the Drift Plane with a snow wing can be stressful on the machine, and extra care needs to be given to it during this operation.

2022 SUPERVISOR'S HANDBOOK TRAINING PILOT CLASS

On-site

6 Hours – Road Scholar Credits

December 15, 2022 (Thursday) • 9 a.m. – 4 p.m. CST

NDDOT Central Office Bldg. • RM 312 (tent), 608 E Blvd Ave •
Bismarck, ND

\$25 Registration Fee | Class Limit: 20 (include some printed material and refreshment breaks) Lunch is NOT provided.

Registration Deadline: DECEMBER 8, 2022



NDLTAP will be providing the review of the main “go-to library” of resources for local leaders. ‘Quick Reference Cards’, a.k.a., cheat sheets, for the manuals will help attendees expedite their learning and recall for the wide range of resources that will be covered.

- Manual on Uniform Traffic Control Devices for Streets and Highways (MUTCD) & ND Local Government Roads Signing Reference Manual– 2012 Edition – Dale Heglund, ND LTAP, and Darrell Arne, NDDOT
- NDDOT Spec Book – Eric Gaasland, NDDOT
- Traffic Control Requirements for NDDOT Operations on Highways and Streets - 2021 Edition – Barry Kinnischke, NDDOT
- ND County Road & Bridge Handbook - 2021 update – Kelly Bengtson, ND LTAP, Dale Heglund, ND LTAP and Nick West, Grand Forks Highway Dept
- ND Township Officers Handbook – 2022 update – Larry Syverson, NDTOA and Mark Verke, NDIRF
- NDDOT Local Government Manual – Bryon Fuchs, NDDOT
- NDDOT Design Standards Manual, Roadside Design Guide, Manual for Assessing Safety Hardware – Darrell Arne, NDDOT
- NDACo Human Resource Reference Guide for Local Governments in ND and ND County Handbook – Genny Dienstmann NDACo
- Gravel Manual – Dale Heglund, ND LTAP
- Distress Identification Guide - Gerard Feist, ND LTAP
- Field Sampling and Testing Manual – Tyler Wolmuth, NDDOT
- Design Manual – Brian Rosin, NDDOT

Target Audience: The course is recommended for county supervisors, county commissioners, Tribal, NDDOT personnel, and township officers. Anyone that uses roadway reference manuals.

If you have questions about this event, contact NDLTAP @ 701-328-9855 ndltap@ugpti.org. If you have a request for an accommodation related to a disability or have special dietary needs, please contact Jody Jones at (701) 328-9855 or jody.jones@ndsu.edu at least two working days prior to the event.



BOOKWORM SERIES THE ART OF SIGNIFICANCE

On -Site
(With virtual option)

1 Hour/class
Road Scholar Credits

December 2, 2022 (Friday) 12 – 1 pm CST

December 9, 2022 (Friday) 12 –1 pm CST

December 16, 2022 (Friday) 12 – 1 pm CST

NDDOT Central Office, RM 310-311 • 608 E Blvd Ave • Bismarck, ND

Or attend virtually on Teams. Link will be emailed the day prior to event.

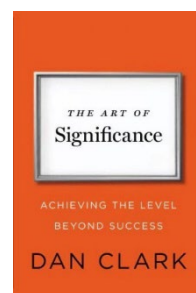
REGISTRATION IS REQUIRED:

NO Registration Fee | Class Limit: 30 | Registration Deadline: 1 week prior to the event

Lunch on your own (brown bag lunch)

CLASS DESCRIPTION:

Do you aspire to be successful? Are you ready to take the next step and reach toward becoming significant? Let's walk through Dan Clark's book, **The Art of Significance**, and challenge ourselves to BE THE DIFFERENCE. Our time together will be a mix of reviewing book highlights and class sharing.



We recommend reading the book prior to each class to maximize learning. Please join us even if you haven't read the book.

December 2, Chapters 1–3 will be covered; **December 9**, Chapters 4–8; and **December 16** we will wrap up covering Chapters 9–12.

- Core values
- Successful or Significant
- Develop a credo
- Stretch
- Trust
- Do right
- Covenants
- Forgive

INSTRUCTORS:



Amy Biese is the team lead for research and pavement design at the North Dakota Department of Transportation. She is a registered professional engineer in the state of North Dakota and a

graduate of NDSU. Amy is passionate about promoting technical topics with her colleagues through verbal communication.



Dale Heglund, NDLTAP Program Director, has 40 plus years of transportation experience ranging from equipment operator to design engineer. His career focus has been to promote a quality roadway network by helping

others understand roadway engineering principles, the synergies of working cooperatively with others, leadership skills, and new technology implementation processes.



Jeff Iverson, Billings County Highway Superintendent. Jeff started his career in road construction in 1982 and gained experience working for three construction companies through 2005. In 2005, Jeff shifted his journey to local government,

accepting the road district foreman position with Billings County. In 2013, Jeff was promoted to the Highway Superintendent position. In his current capacity, Jeff works with a wide range of agencies, including numerous engineering firms, contractors, USFS, CFL, UGPTI, state, & local entities.

TARGET AUDIENCE: All personnel

Hope you can join us as we launch a new wave of continuous learning. The next book review (Spring 2023) will be Stephen M.R. Covey's, **The Speed of Trust**.

If you have questions about this event, contact NDLTAP @ 701-328-9855 ndltap@ugpti.org. If you have a request for an accommodation related to a disability or have special dietary needs, please contact Jody Jones at (701) 328-9855 or jody.jones@ndsu.edu at least two working days prior to the event.

